



**North Schuylkill School District  
Board of School Director  
Public Meeting Agenda  
Wednesday, October 16, 2019  
7:00 p.m.  
North Schuylkill Jr./Sr. High School  
Ashland, PA**

**Mr. Charles Hepler  
Board President**

**Dr. Robert Ackell  
Superintendent**

**1. Opening**

- 1.1 Pledge of Allegiance
- 1.2 Roll Call
- 1.3 Invitation to Public to Speak on Agenda Items

**2. Recognition of Guests**

**3. Approval of Minutes**

A motion is requested to approve the minutes of the meetings referenced below:

- 3.1 Minutes of Regular Meeting – September 18, 2019
- 3.2 Minutes of the Committee of the Whole Meeting – September 18, 2019
- 3.3 Minutes of the Finance Committee Meeting – October 9, 2019
- 3.4 Minutes of the Physical Facilities Committee Meeting – October 9, 2019
- 3.5 Minutes of the Curriculum & Instruction Committee Meeting – October 9, 2019
- 3.6 Minutes of the Food Service, Safety & Transportation Committee Meeting – October 9, 2019
- 3.7 Minutes of the Extracurricular Programs Committee Meeting – October 9, 2019
- 3.8 Minutes of the Policy/Legislative Committee Meeting – October 9, 2019
- 3.9 Minutes of the Personnel Committee Meeting – October 9, 2019

**4. Finance Committee Report (Mary Anne Woodward – Chairperson, Tom Fletcher, Ed Balkiewicz)**

- 4.1 A motion is requested to approve the financial reports and check registers as listed and included in Board packets.
  - 4.1.1 Financial Summary – Budget Comparison – September 2019
  - 4.1.2 Financial Summary – Prior Year Comparison – September 2019
  - 4.1.3 General Fund Cash Accounts – September 2019

- 4.1.4 Athletic Fund Summary – August 2019
- 4.1.5 Athletic Fund Summary – September 2019
- 4.1.6 Capital Reserve & Capital Project Funds Financial Summary – September 2019
- 4.1.7 Food Service Operating Statement – September 2019
- 4.1.8 Expenditures – Check Register – 9/19/2019 through 10/16/2019
  
- 4.2 A motion is requested to authorize the Business Manager to open a seven-month CD with Mid Penn Bank for \$750,000.00 at 1.80% retroactive to September 18, 2019.
- 4.3 A motion is requested to authorize the Business Manager to open a twelve-month CD with Mid Penn Bank for \$1 million at 1.95% retroactive to September 18, 2019.
- 4.4 A motion is requested to authorize the Business Manager to open a nine-month CD with Mid Penn Bank for \$1 million at 1.75% retroactive to September 18, 2019.
- 4.5 A motion is requested to authorize the Business Manager to open a six-month CD with Mid Penn Bank for \$1 million at 1.60% retroactive to September 18, 2019.
- 4.6 A motion is requested to adopt the Post-Issuance Compliance Procedures Resolution as presented to the Board.
- 4.7 A motion is requested to authorize the annual donation to the Public Libraries as follows:
 

Ashland Public Library	\$5,740.00
Frackville Public Library	\$6,580.00
Ringtown Area Library	\$1,680.00
- 4.8 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
 

45-06-0158.000 – 13 West Ogden Street, Girardville  
– \$1.00
- 4.9 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
 

45-06-0157.000 – 15 West Ogden Street, Girardville  
– \$1.00
- 4.10 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
 

45-06-0156.000 – 17 West Ogden Street, Girardville  
– \$1.00
- 4.11 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:
 

45-06-0155.000 – 19 West Ogden Street, Girardville  
– \$1.00

- 4.12 A motion is requested to approve the sale of the following property that has been placed in the “repository for unsold properties” and an offer received:

38-03-0210.000 – One West Centre Street, Ashland  
– \$1,474.00

- 4.13 A motion is requested to approve the purchase of a 2013 Chevrolet 3500 4WD Dump Truck with an eight-foot dump body and 45,000 miles from Bob Weaver Auto, Pottsville, PA, at a cost of \$34,500.00.

## 5. Communications

## 6. Other Committee Reports

- 6.1 Physical Facilities (Glenn Weist – Chairperson, Ed Balkiewicz, Doug Gressens)

- 6.1.1 A motion is requested to approve, as presented, the following Facility Use Applications, pending appropriate insurance and facility availability. All Facility Use Applications are contingent upon availability and cannot interfere with District activities or events. Fees will be applied where applicable.

6.1.1-1 The Schuylkill Achieve After School Program to use the NSE Cafeteria and Gym for the Lights On! Program on October 24, 2019 from 3:30 p.m. to 6:30 p.m.

6.1.1-2 The NS Marching Band to use Ghosh Field at Spartan Stadium for Band Practice on October 5, 2019 from 4:00 p.m. to 8:00 p.m.

6.1.1-3 The Frackville Elks Lodge No. 1533 to use the NSE Gym for the Annual Hoop Shoot “Free Throw” Contest on November 17, 2019 from 12:00 p.m. to 3:00 p.m.

6.1.1-4 The Academic Team to use Rooms 960, 950 and 940 at the JSHS for a Quiz Bowl Competition on November 4, 2019 (rain date of November 18, 2019) from 2:45 p.m. to 6:00 p.m.

6.1.1-5

The following requests to use the pool, with fee applied to the requests:

◆ Jillian Bright on November 23, 2019 from 12:00 p.m. to 2:00 p.m.

◆ Michelle Place on November 24, 2019 from 1:00 p.m. to 3:00 p.m.

◆ Beth Uholick on December 8, 2019 from 1:00 p.m. to 4:00 p.m.

6.1.1-6 The NS Cross Country Boosters to use the JSHS Cafeteria for a Fundraiser Delivery and a Spaghetti Dinner on October 15, 2019 from 3:45 p.m. to 5:45 p.m. and October 30, 2019 from 3:00 p.m. to 6:00 p.m.

6.1.1-7 The Schuylkill Indivisible and Schuylkill Historical Society to use the JSHS Auditorium and Cafeteria for an Art/History Contest – Schuylkill County Ethnicity Collage on April 28, 2020 from 8:00 a.m. to 12:00 p.m.

6.1.1-8 The Black Diamond Wrestling Program to use the JSHS Gym, Boys Locker Room and the Lower Lobby for Elementary Wrestling Matches on January 5 and February 2, 2020 from 11:00 a.m. to 4:30 p.m.

6.1.2 A motion is requested to approve the purchase and installation of Track Lighting Fixtures added to the existing poles at Spartan Stadium from Musco Sports Lighting, LLC, COSTARS Contract Number 008-119 MRO, at a cost of \$23,500.00.

6.2 **Personnel** (Tom Fletcher – Chairperson, Doug Gressens, Mary Anne Woodward)

The following motion item 6.2.1 is in accordance with the NSSD/NSEA Collective Bargaining Agreement and District policies and procedures.

6.2.1 A motion is requested to approve Frank Briggs as a Homebound Teacher for the 2019-2020 school year at the rate of \$35.00 per hour.

The following motion items 6.2.2 through 6.2.10 are in accordance with the NSSD/NSESPA Collective Bargaining Agreement and District policies and procedures.

6.2.2 A motion is requested to approve the transfer of assignment for Ralph Chiplonia, from Custodial-Maintenance Worker to Head Custodian – 2<sup>nd</sup> Shift, pending a written satisfactory evaluation after a one-month probationary period, with an increase of \$1.00/hour retroactive to September 30, 2019.

6.2.3 A motion is requested to approve the transfer of assignment for Wendy Harhigh from Part-Time Cafeteria Worker to Part-Time Custodian, first shift, pending a written satisfactory evaluation after a one-month probationary period, effective September 23, 2019. Her rate will remain the same.

6.2.4 A motion is requested to approve an FMLA Leave Request for Linda Lazar, Guidance Secretary.

6.2.5 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Trina Konas as a Part-Time Cafeteria Worker at a rate of \$10.00 per hour, pending a written satisfactory evaluation after a 90-day probationary period, retroactive to September 27, 2019.

6.2.6 A motion is requested to accept the verbal resignation of Michelle Lavelle, Accounting Specialist, effective September 26, 2019.

6.2.7 A motion is requested to accept the resignation of Brenda Shadle, Part-Time Custodian, effective October 3, 2019.

- 6.2.8 A motion is requested to accept the resignation of Eric Hartz, Part-Time Custodian, effective October 1, 2019.
- 6.2.9 A motion is requested to accept the resignation of Tammy Dietrich, Part-Time Paraprofessional, effective October 3, 2019.
- 6.2.10 A motion is requested to approve, upon receipt of all appropriate documentation, the employment of Meredith Zilker as an Accounting Specialist at a salary of \$45,000.00, pro-rated, pending a written satisfactory evaluation after a 90-day probationary period.
- 6.2.11 Information Item
  - 6.2.11-1 A list of names of applicants for employment and a list of names of individuals who have submitted letters of interest but for whom no applications have been received to date.

6.3 **Curriculum and Instructional Programs** (Sue O'Neill – Chairperson, Tom Fletcher, Glenn Weist)

- 6.3.1 A motion is requested to approve the Letter of Linkage Agreement with The Children's Home of Reading & Family Services, Inc. for the Acute Partial Hospitalization Program located at IU 29.
- 6.3.2 A motion is requested to approve a field trip request to Wilkes University Wilkes Barre, PA, for Earth and Environmental Science Day for AP Environmental Science Students, teachers and chaperones on October 18, 2019.
- 6.3.3 A motion is requested to approve a field trip request to Muhlenberg College, Allentown, PA and La Cocina Mexicana, Kutztown, PA, from Lindsay Furman, Spanish Teacher, for A.P. Spanish Students to attend Day of the Dead activities provided by the college and experience Hispanic Cuisine on November 1, 2019.

6.4 **Food Service, Safety, Transportation** (Janine Simms – Chairperson, Glenn Weist, Mary Anne Woodward)

- 6.4.1 A motion is requested to approve the Schuylkill County A.V.T.S. Contracts for the Transportation of School Pupils for the 2019-2020 school year as follows:
 

North Vo-Tech:	\$59.00 Per Diem
South Vo-Tech:	\$139.00 Per Diem

6.5 **Extracurricular Programs** (Douglas Gressens – Chairperson, Janine Simms, Roy Green)

- 6.5.1 A motion is requested to approve Lynn Markiewicz as a Volunteer Assistant for SADD and TAT for the 2019-2020 school year.
- 6.5.2 A motion is requested to approve a trip request to Hershey's Christmas Candy Lane, Hershey, PA, from Brandi Kline, Secondary Music Teacher, for the Senior High Chorus, along with chaperones on December 20, 2019.
- 6.5.3 A motion is requested to accept the resignation of Robert Shaffer, Head Track and Field Coach effective October 9, 2019.
- 6.5.4 A motion is requested to approve the attendance of the NS Debate Team at competitions in Phillipsburg, New Jersey on December 21, 2019 and Flemington, New Jersey on January 4, 2020.

6.6 **Policy/Legislative** (Ed Balkiewicz – Chairperson, Janine Simms, Sue O'Neill)

- 6.6.1 A motion is requested to approve the second reading of the following policies:
  - 301 – Creating a Position
  - 302 – Employment of Superintendent/Assistant Superintendent
  - 304 – Employment of District Staff
  - 305 – Employment of Substitutes
  - 306 – Employment of Summer School Staff
  - 307 – Student Teachers/Interns
  - 308 – Employment Contract/Board Resolution
  - 309 – Assignment and Transfer
  - 311 – Reduction of Staff
  - 312 – Performance Assessment of Superintendent/Assistant Superintendent
  - 313 – Evaluation of Employees
  - 314 – Physical Examination
  - 314.1 – HIV Infection
  - 317 – Conduct/Disciplinary Procedures
  - 317.1 – Educator Misconduct
  - 318 – Penalties of Tardiness
  - 319 – Outside Activities
  - 320 – Freedom of Speech in Nonschool Settings
  - 321 – Political Activities
  - 322 – Gifts
  - 323 – Tobacco/Nicotine
  - 324 – Personnel Files
  - 325 – Dress and Grooming
  - 326 – Complaint Process
  - 328 – Compensation Plans/Salary Schedules
  - 330 – Overtime
  - 331 – Job Related Expenses
  - 332 – Working Periods
  - 333 – Professional Development

- 334 – Sick Leave
- 335 – Family and Medical Leaves
- 336 – Personal Necessity Leave
- 337 – Vacation
- 338 – Sabbatical Leave
- 338.1 – Compensated Professional Leaves
- 339 – Uncompensated Leaves
- 340 – Responsibility for Student Welfare
- 341 – Benefits for Part-Time Employees
- 342 – Jury Duty
- 343 – Paid Holidays
- 347 – Workers’ Compensation Transitional
- 351 – Drug and Substance Abuse

6.6.2 A motion is requested to approve the second reading of the following policies that will be deleted with the merging of the 300s, 400s and 500s:

- 310 – DELETE – Abolishing a Position
- 316 – DELETE – Nontenured Employees
- 327 – DELETE – Management Team
- 339.1 – DELETE – Maternity Leave
- 339.2 – DELETE – Childrearing Leave
- 348 – DELETE – Unlawful Harassment

6.6.3 A motion is requested to approve the second reading of the following policies:

- 004 – Membership
- 204 – Attendance
- 208 – Withdrawal From School
- 209 – Health Examinations/Screenings
- 808 – Food Services

7. **Old Business** (Reserved for prior agenda items)

8. **New Business** (Reserved for items for placement on next meeting agenda)

9. **Other Reports**

10. **Other Items for Consideration**

10.1 Invitation to Public to Speak

11. **Dates for Future Meetings**

Wednesday, November 13  
 Wednesday, November 20  
 Wednesday, November 20

Committee Meetings – 9:00 a.m.  
 Committee of the Whole Meeting – 6:30 p.m.  
 Board of School Directors Regular Meeting – 7:00 p.m.

12. **Adjournment**